

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mr. John A. Larkin, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCready
Mr. Gregory L. Portner
Mrs. Lynn T. Sakmann

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent
Ms. Kathleen A. Garman, Director of Human Resources

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD WORK SESSION

Tuesday, March 25, 2008 – 6:00 P.M.

Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Regular Board Meeting – Monday, March 31, 2008, 7:30 p.m., Wyomissing Hills Elementary All Purpose Room

PRESENTATIONS

- *West Reading Elementary Student Activities – J. Whye*
- *Recommendations for summer reading and classroom texts – Dr. P. Pulkowski*

RECOGNITION

- V. Public Comment on Agenda Items

March 25, 2008 Board Work Session

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BOARD LIAISON REPORTS

BOARD ACTION

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mrs. McCready
- Curriculum – Mrs. Sakmann/Mr. Larkin
- Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
- Facilities – Mrs. McCready/Mr. Althouse
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett/Mr. Portner
- Berks Career & Technology Center – Mr. Snyder/Mr. Larkin
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett/Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Snyder/Mr. Hinsey

Information Item
3/25/08 Meeting

MINUTES

- I. Approve Board Meeting Minutes (included in Feb. 25, 2008 packet)
 - December 17, 2007 Special Board Meeting
 - January 22, 2008 Work Session
 - January 28, 2008 Regular Board Meeting
 - February 11, 2008 Special Board Meeting

Board Motion
3/25/2008 Meeting

BOARD MOTION

Move that the Board of School Directors approve the minutes as noted.

PERSONNEL

- I. Approve Professional Staff Appointment – **Leigh J. Macri**,
Speech and Language Pathologist, effective April 29, 2008, M,
Step 8, \$51,000, prorated.

Board Motion
3/25/2008 Meeting

Background Information: Ms. Macri has both a Bachelor of Science and Master of Science Degree in Communication Sciences and Disorders from Marywood University. She holds a Certificate of Clinical Competence, Speech Language Pathology; a PA Speech Language Pathology License; and a PA Special Education-Speech Language Impaired Certification. Since 2005, Ms. Macri was employed by the Elizabethtown Area School District. She is replacing Josephine Brunner.

- II. ~~Approve Administrative Staff Appointment – **Robert Foley Jr.**,
Director of Buildings and Grounds, effective April 14, 2008, at
\$76,500 per year, prorated.~~

~~*Background Information. Mr. Foley possesses a B.S. in Business Administration from Temple University. He has over 25 years experience managing facilities in both the private and public*~~

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BOARD ACTION

~~sectors, 13 of which were spent directing facilities and maintenance operations in PA schools. He has extensive construction, planning, budgeting, purchasing, building and grounds, and supervisory experience. Mr. Foley has worked in union and non-union environments.~~

BOARD MOTION

Move that the Board of School Directors approve the Professional and Administrative Staff Appointments as noted.

- I. March 2008 Personnel Report (Report attached.)

Board Motion
3/31/2008 Meeting

CURRICULUM

- I. Social Studies and Science, Grade 7, Enrollment Changes

Information Item
3/25/2008 Meeting

- II. Approve Secondary English and Social Studies Textbooks –

Catch 22 by Joseph Heller
The Sound and the Fury by William Faulkner
Grendel by John Gardner

Board Motion
3/31/2008 Meeting

Battlegrounds: Geography and the History of Warfare
Publisher: National Geographic Books, copyright 2003

- III. Approve Connect Math Grade 6 Project.

Board Motion
3/31/2008 Meeting

- IV. Summer Programs Update.

Information Item
3/31/2008 Meeting

FINANCE/BUSINESS OFFICE

- I. Approve Financial Reports–February 2008 that are included in the official minute book and provided to Board members.

Board Motion
3/31/2008 Meeting

- II. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G.O. Bond.

Board Motion
3/31/2008 Meeting

- III. Approve Berks County Intermediate Unit 2008-09 Budget.

Background Information: Each of the 18 Berks County school districts is presented with the Berks County Intermediate Unit's budget for approval by the Board of School Directors. The 2008-

Board Motion
3/31/2008 Meeting

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BOARD ACTION

09 budget is \$1,941,758. The individual school district's contribution to the budget is determined by a prorated formula that considers the district's aid ratio and average daily membership. Wyomissing Area School District's contribution is proposed to be \$28,752.21. This is a 15.39% increase from the 2007-08 projected actual of \$24,917.04.

- IV. Approve Berks Career & Technology Center 2008-09 Budget.

Board Motion
3/31/2008 Meeting

Background Information: The proposed maximum share amount for the Wyomissing Area School District is \$207,391 which is an increase of 8.4% from 2007-08. The individual school district's contribution to the budget is determined by a proportionate share calculation that looks at audited enrollment figures from the three previous years.

- V. Approve the reciprocal agreement between the Wyomissing Area School District and Spruce Manor Nursing and Rehabilitation Center for temporary emergency evacuation quarters.

Board Motion
3/31/2008 Meeting

- VI. Approve Budgetary Transfers in the amount of \$_____.

Board Motion
3/31/2008 Meeting

- VII. Accept \$500 donation from AAA Home Mortgage LLC (Thomas Mahony) for baseball field improvements.

Board Motion
3/31/2008 Meeting

- VIII. Bayridge Consortium, Inc. Agreement for Professional Development.

Board Motion
3/31/2008 Meeting

- IX. Discuss Option 5 for WREC and allocated sum for capital improvements.

Information Item
3/25/2008 Meeting

- X. Forecasting Model

Information Item
3/25/2008

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

TECHNOLOGY

SUPERINTENDENT'S OFFICE

- I. Graduate Study Request

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BOARD ACTION

II. Lacrosse as a Club Sport

Information Item
3/25/2008 Meeting

III. YMCA Proposal

Information Item
3/25/2008 Meeting

Information Item
3/25/2008 Meeting

ADMINISTRATIVE REPORTS

I. Treasurer's Report

II. Student Enrollment Report – March 1, 2008

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

PERSONNEL REPORT

- I. Approve Professional Staff Retirements:
 - a. **Maureen R. Nolan**, Secondary Science Teacher at the JSHS, retirement effective the end of the 2007-08 school year.
 - b. **Patricia A. Sabold**, Elementary Teacher at WHEC, retirement effective the end of the 2007-08 school year.

- II. Approve Support Staff Termination – **Krista Mazur**, Special Education Instructional Aide at WHEC, effective February 26, 2008.

- III. Approve Support Staff Appointments
 - a. **Jessica Hole**. Full-time Special Education Instructional Aide at WHEC, 35 hours/week at \$9.75/hour, effective April 1, 2008.
 - b. **Robert C. Sanders**, part-time Van Driver, at \$9.46 per hour, effective April 1, 2008.

- IV. Approve/Ratify FMLA:
 - a. **Charmaine Beck**, Transportation Secretary, a family and medical leave of absence effective March 18, 2008, until approximately March 26, 2008.
 - b. **Michelle Kersikoski**, Elementary Teacher at WREC, a family and medical leave of absence effective March 4, 2008 until approximately March 10, 2008.
 - c. **Julie Miller**, Custodian at the JSHS, a family and medical leave of absence effective March 17, 2008 until approximately March 21, 2008.

- V. Approve FMLA/Child Rearing Leave – **Kendall Babiarz**, Elementary Teacher at WHEC, a family and medical leave of absence and child rearing leave, effective on or about June 8, 2008, until the end of the first semester of the 2008-09 school year.

- VI. Ratify/Approve Support Staff Unpaid Leave Requests:
 - a. **Susan Bennett**, ESL Instructional Aide at WHEC, unpaid leave March 4, 5, 6, and 7, 2008.
 - b. **Amanda Johnson**, Elementary Teacher at WHEC, unpaid leave October 6, 7, 8, 9, 10 and 13, 2008.
 - c. **Lisa Lamp**, Cafeteria Worker at the JSHS, unpaid leave February 29, March 3, 6, and 7, 2008.
 - d. **Annemarie Melcher**, Teacher's Instructional Aide at WHEC, unpaid leave February 25, 26, and 27, 2008.
 - e. **Sheila Nestro**, Crossing Guard at WREC, unpaid leave April 7, 8, 9, 10 and 11, 2008.

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- f. **Jennifer Noll**, Receptionist Monitor at WHEC, unpaid leave March 25, 26, 27, 28, 31 and April 1, 2008.

- VII. Approve **Mary Rebecca Freymoyer** to complete Spanish translation of PTA booklet at a stipend of \$425.00.

- VIII. Ratify Supplemental Athletic Appointment effective the 2007-08 school year -**Timothy Hetrich**, JH Track 2nd Assistant Coach, 22.25 points, \$1,791.

- IX. Approve Supplemental Athletic Volunteer Appointments effective the 2007-08 school year:
 - a. **Fred Hierl**, JH Track
 - b. **Steven O'Neil**, SH Track
 - c. **Andrew Siggins**, SH Track
 - d. **Michael Webster**, SH Track

- X. Approve additions/deletions to substitute list:

- XI. Approve additions to district volunteer list.